

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD AT NEWTON HALL, WATERSTON ON TUESDAY 18<sup>TH</sup> DECEMBER 2018 AT 7.00PM**

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**PRESENT:** Cllr G Wilson (Vice-chair)  
Cllr B Evans  
Cllr Mrs H John  
Cllr M Howells  
Cllr P Roberts  
Cllr Mrs A Richards  
Cllr Mrs J Wilson

**APOLOGIES:** Cllr Mrs J Howell

The clerk was in attendance (Mrs J Clark)

Members observed a minute's silence in memory of Cllr Bernie Brown who had recently passed away.

**140/18**      **DECLARATIONS OF INTEREST**

None received.

**141/18**      **APPOINTMENT OF CHAIR UNTIL MAY 2019**

It was proposed, seconded and agreed that Cllr G Wilson be appointed as chair for the remainder of the civic year.

**RESOLVED:**              **That Cllr G Wilson be appointed chair for the remainder of the civic year.**

**142/18**      **CHAIR'S ANNOUNCEMENTS**

Cllr Wilson advised that he had attended the Christmas Miscellany service in Neyland, the turning on of the Christmas lights by Dragon LNG and Cllr Bernie Brown's funeral, as had Cllr Mrs J Wilson, the Clerk, Cllr P Roberts, Cllr Mrs A Richards and Cllr B Evans.

**143/18**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 13<sup>th</sup> November 2018 were proposed and seconded. They were agreed as a true record.

**144/18**      **MATTERS ARISING**

The following points were raised:

- a) Minute 130/18b) A litter bin had not been provided at Mastlebridge by PCC and the clerk was asked to remind them about this.

- b) Minute 130/18 e) Cllr Roberts had not managed to replace the wire at Church Road as he was unsure where it had to go. It was suggested he speak to Malcolm Quantrell about the exact location.

**145/18**      **UPDATE ON ACCOUNTS TO 30<sup>TH</sup> NOVEMBER 2018**

The following documents were circulated:

- a) The Bank Acct Reconciliation Summary with a current account balance of £1,886.20 the Saver Acct as £11,892.91 and the United Trust Acct of £10,135.74.
- b) Financial Statement – Cashbook showing income of £9,583.78 and expenditure of £8,082.31 (gross).
- c) The Financial Statement – Budget Comparison showing the budget, actual income and expenditure and the balance remaining under each budget heading.

**RESOLVED:**                      **That the above financial information be accepted and approved.**

**146/18**      **TO PREPARE A DRAFT BUDGET FOR 2019-20**

The County Council had advised that the Council Tax base for the year 2019-2020 would be 396.22 slightly down on last year's 396.57. The clerk and Members then drew up a Draft Budget with a total income of £ 14,474.26 and expenditure of £12,870 as per Appendix 1. It was proposed to change the Contingency budget to 'Contingency/Elections' and that £2,000 be earmarked for any work required on the pontoon at Llanstadwell.

It was therefore recommended that there be a £1.00 increase in the precept and that it be set at £33.00 per household which would bring in a precept of £13,075.26 which meant an excess of income over expenditure of £1,604.26 This precept to be finalised at the January meeting when additional financial information will be available.

**RESOLVED:**                      **That a draft precept be set of £33.00 per household which equates to an annual Precept of £13,075.26 which will be finalised at the January meeting.**

**147/18**      **PURCHASE OF OUTDOOR GYM EQUIPMENT**

Three quotes had been obtained for the purchase of outdoor gym equipment for the Hazelbeach playpark from Sunshine Gym at Broxap, Freshair Fitness and Fenland Leisure Products Ltd. After considering all three quotes it was agreed to accept the quote from Sunshine Gym of £4,742.00 plus VAT. The clerk would place the order the following day.

**RESOLVED:**                      **That the quote from Sunshine Gym of £4,742.00 be accepted.**

**148/18**      **PLANNING APPLICATIONS**

There were no planning applications to consider.

**149/18**      **REVIEW OF STANDING ORDERS**

It was agreed to postpone this item until the January meeting.

**RESOLVED:**              **That the review of Standing Orders be carried out at the January meeting.**

**150/18**      **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Welsh Govt – Section 137 Expenditure Limit for 2019-20 – noted.
- b) NALC - 2019-20 National Salary Award – agreed that clerk be paid on new rate.
- c) PCC Vacancy for Additional Community Governor on St Francis Catholic School – no action.
- d) Pembs Coastal Forum – Marine Energy Test Area Public Exhibition – noted.
- e) Welsh Govt – Use of Welsh Language Survey – noted.
- f) PCC – Business Rates now payable on public conveniences – noted.
- g) Police & Crime Commissioner Nov Newsletter – circulated.
- h) Play for Wales Magazine – noted.
- i) Older People’s Commissioner for Wales – Fairer for Carers Petition – circulated.
- j) PCC – Christmas & New Year Refuse Collections – noted and circulated.
- k) National Grid – Refurbishment of overhead power line in Pembroke – noted.
- l) PCC – Bus Services Questionnaire – circulated.
- m) Clerks & Councils Direct Magazine – noted.

**151/18**      **ANY OTHER INFORMATION**

The following points were raised:

- a) Cllr Mrs H John advised councillors that she would have to resign from council due to her work commitments. Cllr John was thanked for her work on behalf of council over the past six years.
- b) Members were advised that the drains at the sewage stations near the Ferry Inn and on Church Road were lifting and sewage was flowing onto the public highway. The clerk was requested to write to Welsh Water regarding upgrading the pumping stations.
- c) Extra drains are required adjacent to Harbour View at the top of the hill near the field at Mill Farm as there is so much water flowing off the field into the road.

**46/18**

- d) Malcolm Quantrell has asked what the long term plans are for the pontoons on the waterway. The clerk would make enquiries and will ask if swimming will be prohibited off the pontoons as has been suggested. Does the Port Authority charge PCC for the mooring of the pontoons.

**152/18**

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 15<sup>th</sup> January 2019 at 7.00pm at the Mission Hall, Hazelbeach.

Signed.....Chair.....Date

Signed.....Clerk